# Timesheets, benefit accrual, overtime, garnishments, payroll taxes, tax regulations – these are just some of the challenges of doing payroll yourself.

Most business owners didn't start their business to do accounting and keep track of payroll. You started your business because you were good in your field and you wanted the freedom to pursue your goals. Unfortunately, dealing with payroll takes time away from other profit generating areas of your business. McDonald & Associates has developed a package of services to perform all your payroll functions. Our payroll services include:

- Processing payroll through checks or direct deposits on a determined schedule
- Completion of payroll tax forms and payments
- Data entry worksheet for faster processing of timesheets
- Benefit tracking of all types offered to employees (i.e. vacation, retirement, etc.)
- Garnishments or tax levies on employee wages

You or an employee no longer have to worry if you are current with tax laws and requirements. The payroll department at McDonald & Associates attends on-going educational seminars to remain current with all local, state and federal laws and regulations required for employers. We make the transition seamless from your in-house accounting to our program to assure a beneficial outcome.

Are you starting a business with employees? Our start-up experts will help with all the reporting and applications to set up your business correctly.

# **Success Stories from the Payroll Experts**

TIME IN

IME OUT

WEEKLY TOTAL

Knowing that we have helped to make a positive financial impact for our clients is the ultimate measure of success for us. The following are just a few examples from our payroll clients.

- Our client was behind on payroll reports and tax payments. McDonald & Associates helped them establish a monthly payment agreement with IRS to pay off what was overdue. We took over payroll and tax reporting to assure this oversight would not be repeated.
- An employee was embezzling from the company and it went undiscovered since no one else was trained in payroll. We converted the client to active payroll allowing us to handle all payroll reports and payments. Our client no longer worries about employee theft and did not have the expense of hiring and training a new employee.
- The client was overwhelmed by the number of employee turnover, garnishment requests, friend of the court payments, and payroll taxes. When the client signed on for our payroll services, we took over all payroll, garnishment reporting, friend of the court payment, and taxes. Now the client only has to send us hours for employees and we do the rest, relieving the stress of all the payroll demands. TIME SHEET
- A union strike caused changes to union dues and rates for our client's company. We took all the information and updated employee files to reflect the new information, saving the client time and expense.

16.00

7

WEEKI

10

16.00

#### **Certifications**

Certified Public Accountants • Certified Financial Planner • Certified Valuation Analyst Certified Payroll Specialist •Tax Court Representation • QuickBooks ProAdvisor™

## **Professional Memberships**

Michigan Association of Certified Public Accountants • American Institute of Certified Public Accountants

National Association of Certified Valuators and Analysts • Certified Financial Planner





### **McDonald & Associates Locations**

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